

# CANCELLATION REQUEST

## FORM (CRF)

J Robinson Intensive Camps  
2017



**Camper Name** (Please Print)

First \_\_\_\_\_ Last \_\_\_\_\_

Camp currently enrolled in: \_\_\_\_\_

Reason for cancellation:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check if injured while at camp: \_\_\_\_\_ (Camp Credit will be issued for any unused days.)

Date submitted \_\_\_\_\_ By \_\_\_\_\_

Relationship to camper \_\_\_\_\_ Primary Phone(\_\_\_\_)\_\_\_\_-\_\_\_\_

Email: \_\_\_\_\_

Mailing Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attention – Please note the following:**

- During peak camp season, cancellation requests are not processed until September.
- Please review the agreed to Terms and Conditions of camp, mainly, cancellations that come in less than 60 days prior to camp do not get Cash Refunds, Camp Credit ONLY. See full Terms and Conditions on Back Page and on our website at <https://jrobinsoncamps.com/terms-conditions>
- All credit letters will be processed and mailed by October 1, 2017 following camp season.

**Please Send Camp Change Request to:**

**J Robinson Intensive Camps**  
2520 E. Hennepin Ave, Suite 220  
Minneapolis, MN 55413  
Phone: 612-349-6585 Fax: 612-349-6584  
Email: [kelly.chromey@jrobinsoncamps.com](mailto:kelly.chromey@jrobinsoncamps.com)

*JRIC Office use only*

Date Received: _____	Received By: _____
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## TERMS AND CONDITIONS:

### Acceptance of Terms:

Any and all information or services provided by J Robinson Intensive Camps, LLC (JRIC) are subject to the following Terms & Conditions (T&C). JRIC reserves the right to update the T&C at any time without notice to you. The most current version of the T&C can be reviewed by clicking on the "Terms & Conditions" hypertext link located at the bottom of our web pages. If you would like a copy of our T&C in an alternate format, please contact our office.

### Cancellation Policy:

With the submission of any camp application, you agree to the following:

1. Upon receipt, all deposits are non-refundable.
2. In order to officially cancel your application, you must submit a [Cancellation Request Form \(CRF\)](#). The [CRF](#) must be sent via fax, US Mail, or email and filled out completely and correctly. The post-marked date on the [CRF](#) is the date J Robinson Camps will consider as the date of receipt. (We are not responsible for lost or misdirected mail, emails, or malfunctioning fax machines).
3. All [CRF](#) must be received no later than August 31 of the current year. They are guaranteed to be reviewed in September and a response will be sent via US Mail by October 1 of the current year.
4. All money paid for enhancement products is non-refundable. If you have not checked into camp, money paid for enhancement services is refundable. Once you have checked into camp, all money paid for all enhancement products is non-refundable. Services not used, are considered for refund.
5. If the [CRF](#) is received 60 or more days before the first day of the camp you are signed up for, you will receive a full refund minus the non-refundable deposit (\$150.00 for 5 day camps, \$500.00 for 28 day camp and \$400.00 for 14 day camps and \$300.00 for 10 day camp). If deposit insurance (see below for a definition of Deposit Insurance) is purchased at the time the application is originally submitted, you will receive a full refund minus the deposit insurance paid (\$20.00 or \$50.00).
6. If the [CRF](#) is received 59 days or less before the first day of the camp you are signed up for and accompanied by documentation (doctor's note, summer school schedule, etc.), you will receive a full camp credit minus the non-refundable deposit. If deposit insurance is purchased at the time the application is originally submitted, you will receive a full camp credit minus the deposit insurance paid.
7. If the [CRF](#) is received 14 days or less before the first day of the camp you are signed up for your, \$100 of your deposit will be forfeited without credit. The prior purchase of deposit insurance does not protect this forfeiture.
8. If the [CRF](#) is not received prior to the first day of the camp (no show), 100% of your deposit will be forfeited. The prior purchase of deposit insurance does not protect this forfeiture.
9. There is no cash refund once you check into camp. If you check into camp, [CRF](#) must be turned in and a camp credit will be determined on a case-by-case basis. If you check into camp and have to leave for medical reasons, you may submit a [CRF](#) to be considered to receive a pro-rated credit minus the non-refundable deposit.
10. There is a \$30 non-refundable charge on all returned checks.

### Deposit Insurance

Deposit Insurance is only available for purchase at the time you register. By purchasing this insurance, you will guarantee your deposit back to you in the form of camp credit or cash, depending on when your [CRF](#) is received. Deposit Insurance is non-refundable and must be paid at the time of registration. Portions of your deposit may be forfeited as defined above in the cancellation policy.

